

## TLC ADVENTURE PRESCHOOL

1400 W. Stadium Blvd. Ann Arbor, MI 48103 www.trinityaa.org Barbara Daniel, Director 734-662-4419 preschool@trinityaa.org

The dismissal time at TLC Adventure Preschool is at 1:30 p.m. The teachers have many additional duties to attend to after the students are picked up each day. Some of these duties include appointments, staff meetings, conferencing with other parents, school tours and setting up for the next school day. It is important to respect the 1:30p.m. dismissal time as our budget allows only limited staffing hours. If there are extenuating circumstances which cause a parent to be late it is expected that the church office be notified at (734) 662-4419. If the school is not notified or if the director determines that the tardiness isn't excused a \$50.00 late fee will be charged to the account. Late fee payments are expected to be paid within one week. If the late payment is not received within one week the school board will review the case.

I am expected to pay all late fees applied to my account: